

**TO: Michael D. McVicker, Assistant Director  
Computer Services Division  
Department of Information Services**

**FROM: Kathy Rosmond, Stan Ditterline**

**DATE: June 3, 1996**

**SUBJECT: MONTHLY STATUS REPORT FOR MAY 1996**

## **I. LEADERSHIP**

### **Year 2000**

The following accomplishments occurred during May:

- Sent out a draft RFP for automated conversion tools. Modified RFP based on vendor feedback and sent out final RFP on May 17. Vendor responses to RFP are due on June 17.
- Coordinated with **Natural programming analysis service** vendor and customers to develop transfer and reporting process that was acceptable to all parties.
- Developed a draft **Year 2000 policy** to be presented at the June 3 CAB/Focus Group meeting.
- Prepared acquisition plan for personal services optional use agreements.
- Facilitated a **Special Interest Group** Subcommittee to study Year 2000 testing issues.
- Kathy made a presentation to the Association of City and County Information Services on May 10 (at Sun Mountain).
- Stan attended the Viasoft International User Conference in Phoenix May 19-22.
- Facilitated **Special Interest Group** Subcommittee meetings to study year 2000 concerns for PC/LAN platforms.
- Kathy Rosmond and Stan Ditterline met with Pete Noble of Gartner Group to discuss use of Gartner Group Services in support of the statewide project.
- John Simmons and Stan Ditterline provided a demonstration of the Estimate 2000 impact analysis tool to Mark Francis of Airborne Express. We are also exchanging information regarding date simulation tools and vendors.

## **II. STAFF DEVELOPMENT**

### **WMS Training**

Kathy Rosmond's and Stan Ditterline's WMS position descriptions were submitted to the review committee.

## **III. FINANCIAL SUPPORT**

N/A

## **IV. PARTNERSHIP (new customers)**

N/A

## **IV.V COMMUNICATION**

Communications Services completed Year 2000 press release and sent to Stan and Kathy for final reading.

Kathy and Stan prepared talking points for Steve's Year 2000 Project Status presentation to Governor's Cabinet.

## **V. CUSTOMER STATUS**

**DOT** - Carole Gazarek, TMG, used the Viasoft Estimate 2000 Impact Analysis Tool to produce an impact analysis on their TRAINS system.

**DNR** - attended the first Estimate 2000 class and are actively using the tool. They have received results from the Natural programming language impact analysis service.

**GA** - Carole Gazarek, TMG, used the Viasoft Estimate 2000 Impact Analysis Tool to produce an impact analysis on all of their systems.

**HRISD** - all payroll/personnel applications have been analyzed using the Viasoft tool. HRISD presented a list of idiosyncrasies of the tool at the May SIG meeting. HRISD is beginning pilot conversion projects for HCA and DCD.

**L&I** - completed analyzing all of their COBOL applications including those on their HP platforms with the Viasoft tool. L&I received results from the consultants that it hired to assist in determining impact on agency personal computers and LANs. The output has been incorporated into their project budget estimates.

**DSHS** - SSPS project - Kathy Rosmond and Stan Ditterline have been asked to participate on a steering committee for a conversion pilot of the SSPS system. Jim Andersen of OFM and Barry Rau of Sterling Associates are also participating. The purpose of the pilot is to evaluate the conversion and test effort for a representative sample of SSPS programs. The results will be used to validate or adjust the analysis tool estimates.

**OFM** - completed as pilot conversion on their BPS system and adjusted the resource parameters of the Estimate 2000 tool based on their experience. OFM is participating on the testing subcommittee and the automated tool subcommittees of the SIG. They are also participating on the conversion tool technical evaluation team.

**Employment Security**- attended the first Estimate 2000 class and are starting to use the tool.

**WSU** - Carole Gazarek, TMG, used the Viasoft Estimate 2000 Impact Analysis Tool to produce an impact analysis on 80 programs. WSU was very pleased with the results and will enter into an agreement to use the Estimate 2000 tool on DIS' system. They will be sending over a staff member for hands-on product training. John Simmons and Carole Gazarek will conduct the training.

**DOC** - attended the second Estimate 2000 class. Carole Gazarek, TMG, will assist the agency in using the DIS Viasoft analysis tools.

**WSP** - attended the second Estimate 2000 class and will enter into an agreement to use the Estimate 2000 tool on DIS' system.

## **VI. OPERATIONAL IMPROVEMENTS (Infrastructure)**

### **Customer Support**

The project team worked with Gartner Group to establish Stolz Computers as a site for receiving the Gartner Group's June 7 satellite broadcast on the Year 2000.

### **Communications**

- Kathy volunteered to participate in **SIM Year 2000 working group**. She will be working on standards subcommittee. A draft document has been completed and is being edited by the team.
- The Y2K Count Down **Newsletter** is being edited by Communications Services. CSD is considering retaining the newsletter as part of the technical bulletin process.
- Kathy had discussions with Year 2000 project team members from Utah, South Carolina, City of Seattle, and Coca Cola (in Atlanta).

- Stan and Kathy attended the May PSY2KO meeting. Stan made a presentation on the scope and lessons learned from the Vanilla project.

## **VII. TECHNOLOGY IMPROVEMENTS**

- Harlan Pittelkau sent out Year 2000 support surveys to PC/LAN hardware and software vendors. Letters went to 87 personal computer hardware vendors and 112 software vendors asking them to provide Year 2000 compliancy information.

## **VIII. Achievements planned for next month**

- We plan to complete the technical and financial evaluations of the RFP for Year 2000 conversion tools.
- Kathy Rosmond will make a Year 2000 presentation to the DIS CAB/Focus Group on June 3.
- Acquisition plan for purchased services optional use agreements will be prepared.
- Draft decision package review instructions will be completed. The draft copy has been given to OITO to review and provide feedback.

## **VIII. ISSUES REQUIRING MANAGEMENT ATTENTION**

Kathy will be in New Orleans from June 10-14 and on jury duty the last two weeks in June.  
Neener, neener.

MDM:kr

Attachment: MSProject Plans

cc:     Assistant Directors  
          CSD Managers  
          Central Files